



Board Meeting Minutes
June 20th, 2013
 9:00am – 10:00am

I. Call to Order

Marcos Ramirez

	Dana Brandt		Tammy Oehlke	X	Teresa Westover
X	Eileen Brown	X	Marcos Ramirez	X	Susan Willars
	Emmett Craig	n/a	Jennifer Rummel		
n/a	Cheryl Jones	X	Katherine Sanford		

CMP Staff: Tish Campbell, Elizabeth Baur

Quorum was not reached.

II. Approve May Minutes

Marcos Ramirez

No quorum

III. Review of May Financials

Tammy Oehlke

i. Ratify Electronic Vote on April Financials

No quorum

IV. Membership

Dana Brandt/Sheila Richards

a. Membership Report

No quorum

V. Review 1 year Goals

Marcos Ramirez

VI. Committee Reports

a. Communications

Cheryl Jones/Teresa Westover

Elizabeth will send the committee recommendation to the Board for a vote that will be ratified on a future Board call with quorum.

b. Education

i. Annual Conference

Susan Willars

Lindy reported that the physical mailer went to the hospital list. The digital mailer will be sent out to the membership list. Board can send the postcard out to anyone they would like to. Lindy and Tish will make sure that we have sent the mailer out to all the available lists including TORCH list.

Speakers- Kathy reported that travel reimbursement came up as a topic of consideration for a couple of the speakers that were approached.

ii. Networking Luncheons

Kathy Sanford

VII. Old Business

Marcos Ramirez

a. ASHHRA affiliation update

Eileen Brown

Eileen reported that we got a two star chapter award this year. We need to beef up education and we need to nominate people for awards and adhere to communication requirements. Eileen should be copied on all communications so she can keep files and prepare for the report. Marcos recommended that we need to include these requirements in our action planning in the goals document.

VIII. New Business

Marcos Ramirez

a. Houston/Dallas Alliance- Future Events

Eileen Brown/Sheila Richards

IX. Adjourn

Marcos Ramirez

An email will be sent out to find a date to reschedule this call.