



TSHHRAE

TEXAS SOCIETY FOR HEALTHCARE HUMAN RESOURCES
ADMINISTRATION AND EDUCATION

Board Meeting Minutes

November 20, 2014

2:30 p.m. – 3:30 p.m.

Board Room, Embassy Suites Arboretum, Austin, TX

Conference Call (855) 640-8271, Participant Code: 494-15-688

Members present: Susan Willars, Tammy Oehlke, Dana Brandt, Rebecca Stirzaker, Teresa Westover, Kathy Sanford, Jennifer Rummel, Lisa Bibb, Cheryl Jones, Eileen Brown, Alex Hayman, Kriss Gamez
CMP Management: Mark Taylor

- I.** Susan Willars called the meeting to order at 2:35am. Dan Brandt made a motion to approve the Minutes of the October 15, 2014 Board meeting. Tammy Oehlke seconded the motion and it was approved unanimously.

- II.** Kathy Sanford reviewed the October 2014 Financial Reports noting that TSHHRAE had a Net Loss of \$2,240.04 and Total Assets of \$37,122.54. Jennifer Rummel made a motion to approve the financials as presented. Cheryl Jones seconded the motion and it was approved unanimously.

- III.** Dana Brandt reviewed the October Membership report and noted that the current membership is slightly behind the same time last year. There was a discussion regarding free membership and it was determined to address that matter in the Strategic Planning session later this year.

- IV.** Kathy Sanford led a discussion on the progress of the Annual Conference. Sponsor sales are \$16,000 to date and registration income is estimated to be \$4,000 - \$5,000. Break even for the event is estimated to be \$14,300.

V. Susan Willars presented the Officers and Directors slate for 2015:

First	Last	Board Position	Term
Susan	Willars	Immediate Past President	Nov 2014 - Nov 2015
Tammy	Oehlke	President	Nov 2014 - Nov 2015
Rebecca	Stirzaker	President-Elect	Nov 2014 - Nov 2015
Jennifer	Rummel	Secretary	Nov 2014 - Nov 2015
Teresa	Westover	Treasurer	Nov 2014 - Nov 2015
Eileen	Brown	Director	Nov 2013 - Nov 2015
Lisa	Bibb	Director	Nov 2013 - Nov 2015
Marcos	Ramirez	Director	Nov 2013 - Nov 2015
Dana	Brandt	Director	Nov 2014 - Nov 2016
Kriss	Gamez	Director	Nov 2014 - Nov 2016
Alex	Hayman	Director	Nov 2014 - Nov 2016

Eileen Brown made a motion to accept the slate of Officers and Directors as presented Kathy Sanford seconded the motion and there was unanimous approval.

VI. Susan Willars asked for volunteers to undertake a review of the Bylaws prior to the next board meeting. Dana Brandt and Eileen Brown volunteered to take on the task.

VII. Being no further business, Kathy Sanford motioned to adjourn the meeting. Susan Willars adjourned the meeting at 3:30pm.

The next Board Meeting will be held on Monday, January 12, 2015 at the offices of CMP Management in Austin, Texas from 9:00 am to 3:00pm.