



Board Meeting Minutes

August 16, 2014

7:30 a.m.

Members present: Tammy Oehlke, Becky Stirzaker, Dana Brandt, Teresa Westover, Kathy Sanford, Jennifer Rummel and Cheryl Jones.

CMP Management: Mark Taylor

- I.** Tammy Oehlke called the meeting to order at 7:31am. A motion to approve the minutes of the July 16, 2014 Board Meeting was presented by Becky Stirzaker, seconded by Jennifer Rummel and unanimously approved.
- II.** Kathy Sanford reviewed the July 2014 Financials and noted that the income and expenses are tracking as expected. A motion to approve the July 2014 Financial Reports was presented by Dana Brandt, seconded by Teresa Westover and unanimously approved.
- III.** Dana Brandt reviewed the July Membership report. It was noted that the membership total is below the previous year total. Dana requested that an invitation to attend the Annual Conference be included in all membership renewal emails.
- IV.** Kathy Sanford led a discussion on the progress of the Annual Conference. Mark Taylor reported that a third vendor had committed to the Diamond Level at \$2,000. It was requested of CMP to include the speaker abstracts on the website and to highlight the HCRI credits on the website and in email promotions. It was also noted that a time and location for the pre-conference Board Meeting needed to be established.
- V.** Tammy Oehlke noted that a date for the In-Person Board Planning session needs to be established. She requested that all Board members send an email to Mark Taylor and provide a preferred date for January and December. Mark will work with the Board to choose a date from those recommendations.
- VI.** Being no further business, Tammy Oehlke adjourned the meeting at 8:11. The next Board Meeting will be September 17, 2014 at 7:30 am