



Board Meeting Agenda

May 24, 2014

7:30 a.m. – 8:30 a.m.

Members Present: Susan Willars, Lisa Bibb, Teresa Westover, Marcos Ramirez, Kathy Sanford , Cheryl Jones

CMP Management: Mark Taylor

- I.** Susan Willars called the meeting to order at 7:33am and presented the March 19, 2014 Board Meeting Minutes. Susan noted a correction to the spelling of ASHHRA. A motion to approve the March Minutes with the correction was given by Marcos Ramirez, second by Kathy Sanford and unanimously approved.
- II.** Mark Taylor presented the March Financials reports and noted that the income, expenses and cash balance were in line with expectations. A motion to approve the March 2014 Financials as presented was given by Cheryl Jones, second by Kathy Sanford and unanimously approved.
- III.** Mark Taylor presented the March Membership Report and noted that the Membership count was in line with 2013.
- IV.** Cheryl Jones reported that the Communications Committee is working on the June newsletter and asked that the Board Members provide any recommended topics of interest.
- V.** Susan Willars lead a discussion on the progress of the Annual Conference. Mark Taylor noted that the Sponsorship section of the Annual Conference website will go live in June and all previous sponsors will be contacted. Mark asked the board to introduce any new sponsors that could be approached.
- VI.** Action Items
 - a.** CMP will send a list of the Sponsor Tiers to the Board Members.
 - b.** Kathy Sanford will send a recap of the Agenda with speakers to the Board members
 - c.** All Board Members: contact potential attendees so that we may add them to the marketing list.
- VII.** **Being no Further business Susan Willars Adjourned the meeting at 7:57**
The next Board Meeting will be June 18, 2014 at 7:30 am