



## Board Meeting Minutes

April 16, 2014

7:30 a.m. – 8:30 a.m.

**Members Present:** Susan Willars, Lisa Bibb, Marcos Ramirez, Katherine Sanford, Rebecca Stirzaker, Tammy Oehlke

**CMP team:** Mark Taylor

- I.** Susan Willars called the meeting to order at 7:35am and presented the March 19, 2014 Board Meeting Minutes. Susan noted a correction to the spelling of ASHHRA. A motion to approve the March Minutes with the correction was given by Katherine Sanford, second by Rebecca Stirzaker and unanimously approved.
- II.** Tammy Oehlke presented the March Financials reports and noted that the income, expenses and cash balance were in line with expectations. A motion to approve the March 2014 Financials as presented was given by Marcos Ramirez, second by Rebecca Stirzaker and unanimously approved.
- III.** Katherine Sanford presented the proposed agenda for the Annual Conference. After discussion several edits we suggested and agreed upon including the theme, the number of sessions and speakers. Katherine will send an updated copy of the conference agenda to CMP.
- IV.** New Business - Susan Willars announced that Katherine Sanford is changing jobs and will be moving out of the Healthcare industry. Katherine has agreed to complete her term as President Elect and Annual Conference Chair. The Board will need to consider candidates to fill the President Elect position for the future.

The next Board of Directors meeting is scheduled for Wednesday, May 21, 2014 at 7:30am.

Being no further business Susan Willars adjourned the meeting at 8:30