



Board Meeting Minutes
February 19, 2014
7:30 a.m. – 8:30 a.m.

Members Present: Susan Willars, Marcos Ramirez, Kathy Sanford, Tammy Oehlke, , Eileen Brown, Cheryl Jones, Teresa Westover, Dana Brandt, Rebecca Stirzaker, Lisa Bibb,

CMP team: Mark Taylor

- I.** Susan Willars called the meeting to order at 7:32am
- II.** Susan Willars presented the January 2014 Board Meeting Minutes
A correction on the January Minutes was recommended:
ASHHRA 4 Start Qualification
“It was noted that the President has historically been given free membership to ASHHRA”
A motion to approve the January Minutes with the correction was given by Marcos Ramirez, second by Kathy Sanford and approved.
- III.** Tammy Oehlke presented the January 2014 financials. After discussion a motion to approve the January 2014 Financials as presented was given by Lisa Bibb, second by Dana Brandt and approved.
- IV.** Mark Taylor presented the 2014 Proposed Budget. After discussion a motion to approve the 2014 Budget as presented was given by Rebecca Stirzaker, second by Kathy Sanford with unanimous approval.
- V.** Susan Willars presented the Membership report and noted that the current membership count is behind last year’s numbers. A Membership renewal email blast will be delivered in the next two weeks.

VI. Committee Reports -

- a. Cheryl Jones presented the Communications Report and noted that the next newsletter is slated for June 2014 publication.

- b. Annual Conference Update – Mark Taylor presented the recommendation that the Annual Conference for 2014 and 2015 be held in Austin, Texas at the Commons Learning Center on the University of Texas J.J. Pickle Research Campus. The dates recommended are: 2014 – Thursday and Friday Nov 20th and 21st; 2015 – Thursday and Friday Nov 19th and 20th. After discussion a motion to approve the location and dates was given by Kathy Sanford, second by Cheryl Jones with unanimous approval.

VII. Old Business

ASHHRA 4 Star Qualification – It was noted the award deadline was March 1st 2014. Susan Willars will set up meeting with Teresa Westover, Eileen Brown and Mark Taylor to address the submission.

Being no further business Susan Willars adjourned the meeting at 8:32

Next Meeting: Wednesday, March 19, 2014 at 7:30 am via conference call.