



TSHHRAE

TEXAS SOCIETY FOR HEALTHCARE HUMAN RESOURCES
ADMINISTRATION AND EDUCATION

Board Meeting Minutes

July 19, 2012

9:00 – 10:00 am

I. Call to Order **Dana Brandt**

On call: Tammy Oehlke (Treasurer), Cheryl Jones (Director), Teresa Westover (Director), Dana Brandt (President), Emmett Craig (Director), Marcos Ramirez (President Elect), Susan Willars (Secretary)

Dana Brandt, TSHHRAE Board President, called the meeting to order at 9:02am.

II. Review of May & June Minutes **Susan Willars**

Minutes were distributed and reviewed prior to the call. Marcos requested that under membership status the number goal has only been exceeded for membership if we include the DFW members that were unpaid. Motion to approve May and June minutes as presented by Susan Willars, 2nd by Tammy Oehlke. Motion passed.

III. Review of Financials **Tammy Oehlke**

a. Review current balance statement, FY12 PL

May financial reports were distributed and reviewed during May's call. Tracking well with membership and conference income. Motion to accept financials as presented by Marcos Ramirez, 2nd by Susan Willars. Motion passed.

IV. Membership Drive **Marcos Ramirez**

a. FY12 Membership Status

Marcos reported on the current membership report. 2 additional members joined in June which takes paid membership up to 95. Overall, up 5% percent of last year's total at this time. Need 5 more to meet goal of 100 for 2012. If we include DFW members we will have exceeded that number. Include separate category for DFW members and include on next membership report. The board discussed the additional member type that was discounted for multiple employees from the same facility. The board decided to continue to offer this membership type for \$50. We

need to market that point to the DFW group once their free year of membership lapses.

c. HSHHRA update

Eileen Brown

No update. Marcos will follow-up with Eileen on any updates.

V. Education

Marcos Ramirez

a. Annual Conference

i. Registration Update

ii. Sponsor Update

Marcos suggested targeting secondary/graduate healthcare administration colleges in the DFW area -- UT Arlington.

iii. Speaker update

Ask Cathy for abstract for Joint Commission Panel. Marcos reminded the board to submit questions to facilitate discussion for the panel session.

Follow-up with Sarah Moody and ask if they have someone for the panel.

Dana will ask Roxann Jenkins. Speaker gifts – pen/pencil set with TSHHRAE logo (order 2 year supply). Send projected estimates to board for a final decision.

VI. Website

Marcos Ramirez

Waiting on sponsorship check from Salazar Insurance. Follow—up with GroupOne and UMR for interest.

VII. LinkedIn

Cheryl Jones

Currently 493 members. Add LinkedIn info on conference registration blasts.

VIII. Old Business

Dana Brandt

None.

IX. New Business

Dana Brandt

a. Nominations

Cheryl and Sheila Richards will run for the 2 open Director positions. Dana will contact Susan and Eileen to see if they have interest in the Officer positions.

b. Excellence Award nominations

Request for nominations. Send another email blast to the membership.

X. Adjourn

Dana Brandt

The call was adjourned at 9:59am.

**TSHHRAE is an affiliate of the Texas Hospital Association
P.O. Box 29686, Austin, TX 78755
512.279.2892 office 512.857.7711 fax
sdouglas@cmpmanagement.com**