



Board Meeting Minutes
May 16th, 2013
 9:00am – 10:00am

I. Call to Order

Marcos Ramirez

X	Dana Brandt		Tammy Oehlke	X	Katherine Sanford
	Eileen Brown	X	Marcos Ramirez	X	Teresa Westover
	Emmett Craig	X	Sheila Richards	X	Susan Willars
	Cheryl Jones	X	Jennifer Rummel		

CMP Staff: Tish Campbell

Marcos Ramirez called the meeting to order at 10:04

II. Approve April Minutes

Marcos Ramirez

Motion to approve April minutes by Kathy Sanford , 2nd Jennifer Rummel. None opposed. Motion passed.

III. Review of April Financials

Tammy Oehlke

Will be sent via email and approved by electronic vote.

IV. Membership

Dana Brandt/Sheila Richards

a. **Membership Report-** Tish will send out a renewal blast, and set up recurring membership dues payment option.

- i. **TORCH hospital list** – Teresa has not been able to acquire this list as of yet. She will continue to try to get it.
- ii. **Academic Membership** – Tish and Dana worked on statement to revise Student membership to “Academic”.

ACADEMIC MEMBERSHIP may be granted to full or part-time college students taking course work related to any of the disciplines addressed by the Association and to professors/instructors of Human Resources course work at the college level. Academic members may not vote or hold office.

Annual dues and other fees shall be set by the Board of Directors

Sheila Richards motioned to approve new member category name and description, 2nd by Susan Willars. None opposed. Motion passed.

Tish will redline the change in the Bylaws and send to the membership electronically for review and vote. By-Laws may be altered, amended, or repealed by a two-thirds (2/3) vote of the members by, United States mail or electronic communications. Notice of the proposed changes shall be sent to members at least two (2) weeks in advance of the meeting.

V. Review 1 year Goals

Marcos Ramirez

Goal tracking form reviewed and updated.

Tish will update LinkedIn with conference updates and send a note to board when she does- Board members asked to comment on the post to get momentum going.

Tish will look into buying a Texas hospital HR list from an outside vendor and report back with her findings

Tish to send digital copy of postcard to board to send to their personal contacts

Tish will set up a call with Werling (Marcos, Dana and Christie Moore)

Tish to work on Listserve access issue

Tish to send out email to membership about using their login to access the members' only areas of the website.

VI. Committee Reports

a. Communications- no report

Cheryl Jones/Teresa Westover

b. Education

i. Annual Conference

Susan Willars

Susan reported on the shell agenda:

8-9 breakfast and registration

9-10 opening keynote

10-10:30 vendor break (punch card/bingo/gift card drawing)

10:30-11:30 Wellness Initiative

11:30 Breakout Session– speaker: Regina Williams

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11:30- 1:00 Lunch, general membership meeting, awards

1:00 Affordable Care Act- speaker not confirmed

2:30 2:45 Break

2:45 Breakout sessions

1. HR 101 Terri Danish confirmed.

2. Criminal Records

3:45- 4:00 Evaluation/Door prizes.

Concern about theme: we don't mention HR or Healthcare within the current theme. We need to distinguish ourselves by using specific HR targeted marketing language and identifying the "hurdles" in the graphic.

ii. Networking Luncheons

Kathy Sanford

Kathy is still working on contacting Norma Olazaran as a partner for coordinating the events. Concern that we running out of time. June or July is the deadline.

VII. Old Business

Marcos Ramirez

a. ASHHRA affiliation update

Eileen Brown

No report

VIII. New Business

Marcos Ramirez

a. Houston/Dallas Alliance- Future Events **Eileen Brown/Sheila Richards**

Sheila received a response from the DFW President saying that there was a lack of interest to pursue the alliance. Sheila and Eileen to coordinate phone conversations with Houston and Dallas to gain a better sense of their position on the alliance.

IX. Adjourn 10:06

Marcos Ramirez